



## Residential Building Permit Application

Date of Submittal: \_\_\_\_\_

Please select project type:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> New Single Family Dwelling | <input type="checkbox"/> Single Family Addition | <input type="checkbox"/> Single Family Renovation/Repair |
| <input type="checkbox"/> Duplex Unit                | <input type="checkbox"/> Townhouse Unit         | <input type="checkbox"/> Residential Accessory Structure |
| <input type="checkbox"/> Modular Home               | <input type="checkbox"/> Pier/Dock              | <input type="checkbox"/> Residential Accessory Dwelling  |

**Project Description:** \_\_\_\_\_

Project Location/Address: \_\_\_\_\_

Heated Area (Sq. Ft.): \_\_\_\_\_ Unheated Area (Sq. Ft.): \_\_\_\_\_ Total Area (Sq. Ft.): \_\_\_\_\_

Construction Value: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

Area of Land being Disturbed (acreage): \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_

Water Service Type:     Public Water                       Community Well                       Public Well

Sewer Service Type:     Public Sewer                       Community Septic                       Private Sewer

Will this space be rented or leased once construction is completed: Yes  No

Has a septic Improvement Permit been issued for this parcel within the past 5 years: Yes  No

Number of Fireplaces: \_\_\_\_\_ Number of Stories: \_\_\_\_\_

Electric Company providing service to the property: \_\_\_\_\_

Will the Property Owner also act as the General Contractor: Yes  No

**Contractor Name:** \_\_\_\_\_

Contractor License: \_\_\_\_\_ Level: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Additional permits this GC will be responsible for and listed as the permit holder:

- Fireplace     Saw Service     Temp Power

***Please Complete for Environmental Health if on Septic and/or Well:***

Water Source: New Well  Existing Well

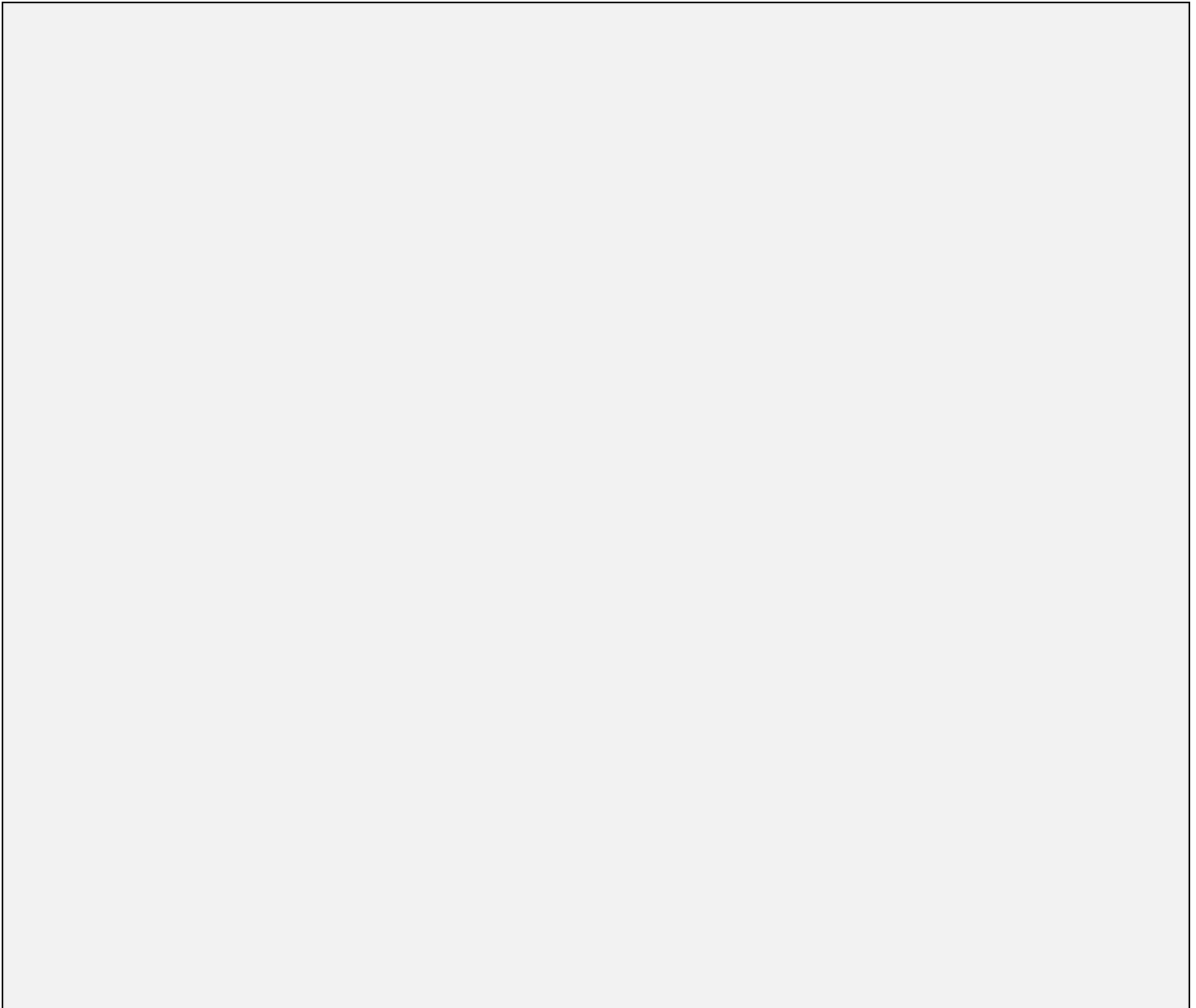
Is there an Existing Septic System on the Property: Yes  No

If Yes, Do you plan to use the Existing System: Yes  No

Do you plan to Expand or Relocate the Existing System: Yes  No

**Site Plan Drawing**

Please include a drawing of the property including existing buildings and structures, intended buildings and structures, property lines, dimensions, and separation distances.



### Electrical Contractor

Estimated Cost: \_\_\_\_\_

Size of Service: \_\_\_\_\_ Service Change: Yes  No

Name of Electric Utility Company: \_\_\_\_\_

Portion of LV work being performed: \_\_\_\_\_

Sub-Contractor Name: \_\_\_\_\_

Sub-Contractor Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Mechanical Contractor

Estimated Cost: \_\_\_\_\_ Heating System Type: \_\_\_\_\_

Number of Systems: \_\_\_\_\_

Heating System Type:  Electric  Geothermal  LP Gas  Natural Gas  Other: \_\_\_\_\_

Sub-Contractor Name: \_\_\_\_\_

Sub-Contractor Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Plumbing Contractor

Estimated Cost: \_\_\_\_\_

Sub-Contractor Name: \_\_\_\_\_

Sub-Contractor Address: \_\_\_\_\_

e-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Gas Piping Contractor

Estimated Cost: \_\_\_\_\_ Number of Outlets: \_\_\_\_\_

Sub-Contractor Name: \_\_\_\_\_

Sub-Contractor Address: \_\_\_\_\_

e-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Additional Trade Work for this project (Check all that apply):**

*Separate sub-contractor applications must be submitted and approved by this office prior to each additional tradework commencing.*

Fireplace

Low Voltage Phone/Data

Low Voltage Alarm/Fire

**For projects valued \$30,000 or more: all of the following documents must be submitted prior to permit issue**

Worker's [Compensation Affidavit](#)

Copy of [Designated Lien Agent](#) *\*Only required on new homes, rented/leased properties or commercial projects*

Notarized [Owner Exemption Affidavit](#) *\*If homeowner is acting as contractor*

Mod Bond "if required"

Building permit fees are calculated by square footage of work area, or construction value depending on the scope of work. Grading permit fees are required for all new principle structures. Temporary power fees are required for all new dwellings, and new commercial building projects and upfit/alterations. The fee for temporary power may be waived in instances of upfit or alterations projects within occupied structures currently served by permanent power. A non-refundable application fee of \$77.25 is included in the charges on all permits.

**To prevent any delay or additional costs due to deviations to any permit approved based on this completed application, please read the following acknowledgement very closely before signing.**

I hereby certify that there are no deed restrictions, contractual agreements or governmental regulations of any kind that interfere with or prohibit the use of the property or the use for which this permit is requested. I further acknowledge that the enforcement of deed restrictions, plat, conditions, and other contractual agreements will not be undertaken by the Department having Jurisdiction and is the sole responsibility of the affected parties.

I hereby certify that all information in this application is correct and all work with comply with the state code and all other applicable state and local laws, ordinances and regulations. The inspection department will be notified of any changes in the approved plans and specifications for the project permitted herein. This application becomes a permit only when validated and approved.

Signature of Contractor: \_\_\_\_\_