


IREDELL COUNTY GOVERNMENT VERIFICATION DOCUMENTS

Dependent Category	Documents Required to Complete Dependent Verification
<p>Legal Marriage</p> <p>Opposite Sex or Same Sex</p> <p>Marriages in 2015: Send the Legal Marriage Certificate only.</p>	<p><u>Legal Marriage Certificate</u></p>  <p>Send a copy of your <u>Legal Marriage Certificate</u>.</p>
<p>Biological Child</p>	<p><u>Birth Certificate</u> is required for each biological child <u>6 months old or older</u>. The birth certificate must be issued by the state, county, or other government body AND list the employee as a parent. Send a copy of the child's birth certificate.</p> <p style="text-align: center;">OR</p> <p><u>Hospital Letter</u></p> <ul style="list-style-type: none"> If birth certificate is not available for a child under 6 months old, submit <u>birth documentation on hospital letterhead</u> indicating the birth date of the child or children, AND the names of the parent(s). <p style="text-align: center;">OR</p> <p><u>Court Order</u></p> <ul style="list-style-type: none"> If birth certificate is not available, a <u>court order</u> (such as a Qualified Medical Child Support Order, National Medical Support Notice or other court document) may be substituted.
<p>Adopted Child</p>	<p><u>Placement Papers OR Adoption Agreement OR Birth Certificate</u></p> <ul style="list-style-type: none"> Send a copy of the <u>placement papers</u> for a child placed with you for adoption (initial stage), or <u>Official Court Adoption Agreement</u> for an adopted child (mid-stage), or <u>legal birth certificate</u> (final stage). <p style="text-align: center;">OR</p> <p><u>Court Order</u></p> <ul style="list-style-type: none"> If birth certificate is not available, a <u>court order</u> (such as a Qualified Medical Child Support Order, National Medical Support Notice or other court document) may be substituted.
<p>Stepchild</p>	<p><u>Child's Birth Certificate</u></p> <ul style="list-style-type: none"> Send a copy of the child's government-issued <u>birth certificate</u> showing that the child's parent is the employee's spouse. <p style="text-align: center;">AND</p> <p><u>Legal Marriage Documents</u></p> <ul style="list-style-type: none"> See notes in the Legal Marriage section for information about submitting these documents.

<p>Other Child Type: Grandchild, Niece/Nephew, Brother/Sister, Other</p>	<p><u>Guardianship Papers</u></p> <ul style="list-style-type: none"> • Court papers demonstrating legal guardianship. Document must include the name(s) of the person(s) designated as the legal guardian(s).
<p>Foster Child</p>	<p><u>Placement Papers</u></p> <ul style="list-style-type: none"> • Send court or agency placement papers. Document must include the name of the foster parent.
<p>Disabled Child (over age 26)</p>	<p><u>Social Security Disability Award Letter</u></p> <ul style="list-style-type: none"> • Send a COPY of child's current Social Security Disability Award letter. Must be dated within the past 18 months.